

**Patel J.B.R.Arts, Patel A.M.R. Commerce
& Patel J.D.K.D. Science College, Borsad –
388540 (Arts, Commerce & Science
College, Borsad)**

AQAR 2017-18

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

Patel JBR Arts, Patel AMR Commerce and Patel JDKD
Science College, Borsad.

1.2 Address Line 1

Beside Civil Court,

Address Line 2

Surya Mandir Road,

City/Town

Borsad.

State

Gujarat.

Pin Code

388540

Institution e-mail address

borsadcollege@yahoo.com

Contact Nos.

02696 - 220519

Name of the Head of the Institution:

Mr. R. M. Patel (I/C Principal)

Tel. No. with STD Code:

02696 - 220519

Mobile:

9825471927

Name of the IQAC Co-ordinator:

Dr. S. J. Dabhi

Mobile:

9426220688

IQAC e-mail address:

borsadcollege@yahoo.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

GJCOXX 13772

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC / 47 / A & A /68
Dated: 29/01/2009

1.5 Website address:

www.borsadcollege.co.in

Web-link of the AQAR:

<http://www.acscollegeborsad.com/site/AQAR-16-17.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.82	2009	Up to 29/01/2014
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

15/06/2008

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 16/04/2010 _____
- ii. AQAR _____ 06/05/2011 _____
- iii. AQAR _____ 26/04/2012 _____
- iv. AQAR _____ 26/04/2013 _____
- v. AQAR _____ 26/04/2014 _____
- vi. AQAR _____ 26/04/2015 _____
- vii. AQAR _____ 26/04/2016 _____
- viii. AQAR _____ 22/04/2017 _____

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys. Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Multi-Faculty

1.12 Name of the Affiliating University (*for the Colleges*)

Sardar Patel University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR

etc.

NIL

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

11 + 01(Principal)

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

-

2.4 No. of Management representatives

-

2.5 No. of Alumni

-

2.6 No. of any other stakeholder and
community representatives

-

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

02

2.9 Total No. of members

15

2.10 No. of IQAC meetings held 02

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related): NIL

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- ❖ Made suggestions to the Principal for enhancement of quality education and development of infrastructural facilities
- ❖ Held periodical meetings with the Principal
- ❖ Aailed Student Feedback Performa to all the faculty members, guided and directed them to take and to analyze the feedback.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To initiate the process of NAAC reaccreditation, should be started after seeking formal consent of them management	The IQAC has requested the principal to get formal permission at the earliest so that the work can be started. So far no permission from the management has been received
As a part of Enhancement of educational and infrastructural development of the college, the auditorium of the college should be equipped with necessary furniture and sound system.	The principal of the college would take prior permission of the Management to do so.
Filling up the vacant positions in teaching and non-teaching staff and of the staff members who are going to retire	The vacant teaching positions were filled by the management by appointing teachers on ad hoc temporary basis.
Students feedback on teachers	IQAC availed the feedback forms to all the departments, received the results

Please see ANNEXURE 1 (Annual Academic Calendar)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The IQAC of the college discussed in detail the various requirements of the college for the fulfilment of the formulated plan mentioned in the AQAR of the previous year. All the requirements were listed and submitted to the principal of the college for further action. The college endeavoured hard to implement the plan presented in the last AQAR. The Annual Academic Calendar was made comprising all the planned activities. Attempts were made to see that all the teaching-learning, co-curricular and extra-curricular activities were done in accordance with the formed plan. All the teachers, also conveners of various committees, did all the activities sticking to their annual plans.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	06	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	06	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS /Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	-
Annual	-

- 1.3 Feedback from stakeholders*Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

Please see ANNEXURE 2 (Analysis of Feedback of Students)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Regulations or Syllabi are decided by concerned boards / committees of the university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	26	07 Adhyapak Sahayak	14	-	04 Part-Timers

2.2 No. of permanent faculty with Ph.D.	10
---	----

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	09	-	-	-	-	-	01 Prin	-	10

2.4 No. of Guest and Visiting faculty and Temporary faculty	-	-	12
---	---	---	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Local Level
Attended		03+02(Workshops)	05	-
Presented	05	13	02	=
Resource Persons				01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ Availing text-books, reference books, e-materials, linkages for study.
- ❖ Completion of syllabus with revisioning.
- ❖ Regular Assignments.
- ❖ Co-Curricular Activities and Extension Activities.
- ❖ Arranging Guest Lectures
- ❖ Preparing students for student seminars

2.7 Total No. of actual teaching days during this academic year	212
---	-----

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations are conducted as per the schedules and norms formed by the university.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

15 Members of BOS of S P University	-	-
-------------------------------------	---	---

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Result – Nov. – Dec. - 2016									
No	Class	Total Students	Ist Class with Distinction	Ist Class	IInd Class	Pass	Total	College Result%	Uni. Result %
1	B COM SEM-I	142				79		55.65	
2	BA SEM-I	168				105		62.5	
3	BSC SEM-I	161				09		5.59	
4	BA SEM-III	79				68		86	
5	BCOM SEM-III	79				47		59.49	
6	BSC SEM-III	109				23		21	
7	BA SEM-V	101		07	34	25	46	81.48	70.9
8	BCOM SEM-V	98		11	42	30	83	84.69	67.94
9	BSC SEM-V	189	01	15	88	08	112	53.25	61.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ IQAC makes suggestions to the Principal with respect to teaching and learning.
- ❖ Prepare Annual Academic Calendar.
- ❖ Take students feedback on teachers.
- ❖ Conduct term-wise meetings of the cell to make suggestions, to evaluate work progress and to enhance follow-up action.
- ❖ Conduct informal meetings / gatherings with the staff to enhance class-room teaching and learning

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	01 UGC + 03 KCG
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	01
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	02 UGC Sponsored Short Term Courses

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	04	05	01
Technical Staff	07	03	04	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Encourage the faculty members to participate in seminars / workshops / refresher / orientation programs and present papers, to publish papers in research journals.
- ❖ Make suggestions to the Principal to encourage the faculty to arrange activities like seminars, paper presentations etc.
- ❖ Make sure the regular availability of e-resources is supplied for research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	02	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-
Magazine / Periodical	-	-	10 (Articles & Creative Writings)

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No. Papers in Edited books

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
-	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist.	College
-	-	-	-	01	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

District Level College Level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS: University level State level
 National level International level

3.24 No. of Awards won in NCC: University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Please see ANNEXURE 3 (Extension Activities –NSS and NCC Activities)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.46 Acres	-	Local	-
Class rooms	25	-	Local + UGC	25
Laboratories	05	-	Local + UGC	05
Seminar Halls	01	-	Local + UGC	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Partly computerized

4.3 Library services:

	Exiting 2016-17		Newly Added 2017-18		Total		
	No	Value	No.	Value	No.	Value	
Text Books	5954	272203	253	23198	6207	295401	
Reference Books	7143	203303	101	104626	7244	307929	
e-Books	00	00	-	-	-	-	
Journals	9	4850	-	-	09	4850	
Digital Database	00	00	-	-	-	-	
CD & Video	62	1860	-	-	62	1860	
Other(Specify)							
1	Magazines	20	8752	-	-	20	8800
2	Newspapers	06	6510	-	-	06	6510

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	02	18	01	01	04	12	02
Added	12	-	24	-	-	-	-	-
Total	48	02	42	01	01	05	12	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- | |
|---|
| <ul style="list-style-type: none"> ❖ All teachers and students can access the Internet free of charge. ❖ Office, Chemistry Lab., Computer Dept. and Staff Room have separate Wi-Fi connections. ❖ All Depts., Office and Library have separate MFP printers. |
|---|

4.6 Amount spent on maintenance in lakhs :

i) ICT	374719.00
ii) Campus Infrastructure and facilities	794659.00
iii) Equipments	175682.00
iv) Others	1247957.00
Total:	2593017.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Get students' feedback
- ❖ Make suggestions and representations with respect to students' grievances at the college

5.2 Efforts made by the institution for tracking the progression

Discuss the progress during formal and informal meetings.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1126	-	-	-

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	676	60.03		450	39.96

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC & Mino	Physically Challenged	Total
529	79	29	473	-	1110	551	90	15	470	-	1126

Demand ratio 91.54% Dropout 2.84%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- ❖ On 20/07/17 seminar for students on the need of life insurance and career as an LIC Agent. Expert speaker Mr. Dakshesh Shah, Br. Manager, L I C of India, Borsad
- ❖ On 22/08/17 seminar for students on ICICI Bank Academy Courses and Financial Literacy Meet. Expert Speaker Mr. N K Bakshi, ICICI Bank Foundation Outreach Counselor
- ❖ On 20/01/18 seminar for students on IELTS/TOFEL/GRE/SPOKEN ENGLISH and Student Visa / PR for UK, USA, CANADA. Expert Speaker Mr. Ashitbhai of Devstuti Academy and Immigration, Borsad

No. of students benefitted

383 – Got career guidance

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- ❖ Orientation program for women in July
- ❖ Competitions like Mehandi, Hair Style, Cooking, Navratri Garba (folk dance) Poster-Slogan Writing, Essay Writing etc. for girl students.
- ❖ A lecture of Mr. Jitubhai Barot on Brest Cancer Awareness
- ❖ Women Legal Awareness meet
- ❖ Hand-Craft artifacts workshop and exhibition

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

(See Annexure 4 for Sports Activities and Events)

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level
 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	16	32320.00
Financial support from government	207 SEBC 01 ST 52 SC	Amount directly deposited in the bank account
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
 Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision, Mission, Goals and Objectives

OUR VISION

Rural upliftment, Rural development, Rural regeneration, Re-orientation, to contribute to societal enrichment through quality education, innovation and value-based augmentation.

OUR MISSION

To accomplish the visionary paths, to build up a competitive edge amongst the students by inculcating a stimulating learning environment for all-round development of students at mental, physical, social and spiritual level to make citizens with good conduct, patriotism and thereby making young India of high and competitive challenges.

OUR GOALS & OBJECTIVES

- ❖ To avail the best education for the upliftment, development, regeneration and reorientation of the rural people.
- ❖ To endeavour to evolve positive societal changes.
- ❖ To help the common mass gather enough strength and develop vision to augment creative innovation for the rise of all.
- ❖ To sow and cultivate the seeds of moral values and ethics among the youngsters.

6.2 Does the Institution has a management Information System

The college works with a well-organized system. The Principal is the President and one of the senior faculties is the Vice-President. Then, there are Committee Conveners and HODs. The other members of Committees and Departments work under them.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is developed by the BOS of the University and the college has no say in it.

6.3.2 Teaching and Learning

- ❖ Avail latest technologies to impart education – smart board, MMPs etc.
- ❖ Form Annual Academic Calendar and work accordingly.
- ❖ Assignments are regularly given.
- ❖ Complete syllabus in time and also undertake revisions.

6.3.3 Examination and Evaluation

- ❖ Internal exams are arranged and conducted as per the norms fixed by the university.
- ❖ Internal evaluation on the basis of written exams assignments and class-room presence during the whole year.
- ❖ Evaluation of university exam answer-books is undertaken by faculty members.

6.3.4 Research and Development

IQAC of the college tries to enhance research environment and activities. Faculties are allowed to attend seminars, workshops etc. to enhance research environment.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ The Library Committee looks after the facilities in the library, purchase books, magazines, journals etc.
- ❖ The Principal, the U.G.C. Committee, HODs and Committee Conveners work in co-ordination for the upkeep of the existing physical infrastructure and also work out plans for installing required infrastructure at the college.
- ❖ Wi-Fi facility is there in the office, staff-room, science labs, computer lab and NRC room. ICT services are regularly updated.

6.3.6 Human Resource Management

- ❖ The teachers are allowed to attend refresher courses, short-term courses, trainings, seminars and workshops for their academic and professional development.
- ❖ Experts of various fields are invited for various curricular and co-curricular activities at the college.

6.3.7 Faculty and Staff recruitment

Recruitment of teachers and staff is the purview of the government yet teachers and non-teaching staff are recruited on an ad hoc (temporary) basis by the college for the vacant posts.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

- ❖ On first-come-first served basis.
- ❖ All the staff members make themselves available after the XII results (during the summer vacation) for student counselling.

6.4 Welfare schemes for

Teaching	-
Non-teaching	-
Students	-

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	No	-	No	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ The university changes question paper styles periodically enhancing the reliability of written exams.
- ❖ The university has introduced the system of home assignments for continuous assessment.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- ❖ The university avails annual academic calendar. However, the colleges are given freedom to arrange internal exams as per their conveniences.
- ❖ The colleges are given freedom to offer choices for S.S. (Soft Skill) and F.C. (Foundation Course) from among the lists given by the university.

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ The institution sows and grows trees and plants on the campus.
- ❖ The students are strictly restricted to harm the surroundings of the campus by littering garbage
- ❖ Campus Cleanliness Programs involving students
- ❖ Opting for Environmental Studies as an FC at the college
- ❖ Arranging Co-Curricular and Extra-Curricular activities like Elocution, Poster-Making, Collage, Best out of Waste etc. to enhance the understanding of ecology

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ Students are strictly not allowed in the college without I Card.
- ❖ Arrangement of lectures of teacher(s) on leave.
- ❖ Financial help to needy students by the college management.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The IQAC of the college discussed in detail the various requirements of the college for the fulfilment of the formulated plan mentioned in the AQAR of the previous year. All the requirements were listed and submitted to the principal of the college for further action. The college endeavoured hard to implement the plan presented in the last AQAR. The Annual Academic Calendar was made comprising all the planned activities. Attempts were made to see that all the teaching-learning, co-curricular and extra-curricular activities were done in accordance with the formed plan. All the teachers, also conveners of various committees, did all the activities sticking to their annual plans. It was ensured that all the activities were done as per the plans. The progress of all activities was discussed in the IQAC meetings. The IQAC conducted informal meetings with concerned teachers and conveners frequently to have an overview of all the activities in the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ❖ Career Awareness Activities
- ❖ Student-Centric Creative Activity - Wall Magazine
- ❖ Student-Centric Creative Activity - 'Vividha', the Annual Manuscript Volume
- ❖ A Short-Term Course on Co-operation every year.
- ❖ Preparation of Annual Academic Calendar
- ❖ Students' Feedback on Teachers
- ❖ Book-Exhibition Programs
- ❖ Registers for students and teachers in the library
- ❖ Regular Morning Prayer
- ❖ Efforts made to maintain the required 75% presence of the students in classes
- ❖ Financial Help to needy / poor students

7.4 Contribution to environmental awareness / protection

- ❖ Subjects like Environmental Studies offered
- ❖ Tree plantation programs

7.5 Whether environmental audit was conducted? Yes - No


7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- ❖ All faculty members are very hardworking, enthusiastic and innovative and do their curricular and extra-curricular activities regularly.
- ❖ The college encourages research activities and allows the faculty members to attend seminars and workshops, allows them to go for Ph. D. Mr. M J Paramr, DPE completed his Ph D successfully this year.
- ❖ Activities such as ‘VIVIDHA’ – Annual Volume of Handwritten Creative Pieces of Art (Pictures, Posters, Poems, Articles, Slogans, Songs etc.), ‘SARVANI’ – a wall magazine, Essay Writing, Poetry Recitation, Poetry Supplementation etc. nurturing students’ creative genius are conducted.
- ❖ Short Term Course like course on Co-operation is held every year
- ❖ College belongs to rural area and the students’ educational, social and economic background is comparatively poor. The parents of most of the students are uneducated and are found to be indifferent to their wards’ education and activities.
- ❖ Teachers encourage students to achieve good results by awarding prizes.
- ❖ The vacant posts are not filled by the government in time and so the college has to appoint ad hoc teachers in various subjects.

Patel J.B.R.Arts, Patel A.M.R. Commerce & Patel J.D.K.D.Science College, Borsad – 388540
(Arts, Commerce & Science College, Borsad) AQAR 2017-18

8. Plans of institution for next year


- ❖ To start student counselling just after the declaration of the XII results.
- ❖ In consultation with all the departments and committees, making Annual Academic Calendar of the college on the basis of the Academic Calendar of the university
- ❖ To arrange 'Welcome Function' for the newly enrolled students.
- ❖ To arrange student-seminars/workshops.
- ❖ To arrange Guest Lectures.
- ❖ To arrange seminars/workshops with the financial assistance of U.G.C.
- ❖ To prepare students for various inter-college and inter-university sports events.
- ❖ To arrange various cultural activities and prepare the students for inter-college, university and inter-university cultural events.
- ❖ To encourage students to participate actively in various extension activities conducted by N.C.C., N.S.S. and C.W.D.C.
- ❖ To undertake the process for NAAC reaccreditation.
- ❖ To conduct curricular, co-curricular and extra-curricular activities.


(Dr. Sanjay J. Dabhi)

Name and Signature of the

Director / Coordinator, IQAC

Co-Ordinator
IQAC
Arts, Commerce and Science College
Borsad - 388540


(Mr. R. M. Patel)

Name and Signature of the

Chairperson, IQAC

IC Principal
Patel J. B. Rudelwala Arts College
Patel A. M. Rudelwala Commerce College &
Patel J. D. K. Davolwala Science College
BORSAD - 388540. (Dt. Anand.)

ANNEXURE 1

**Patel J.B.R.Arts, Patel A.M.R. Commerce & Patel J.D.K.D.Science College, Borsad
– 388540 (Arts, Commerce & Science College, Borsad)**

ACADEMIC CALENDAR 2017-2018

MAY-JUNE

- ❖ Counselling and Admission Process.
- ❖ 15th to 30th June – Implementation of tentative time table; teaching to be started
- ❖ Welcome Programme (1st Year Students)
- ❖ IQAC meeting and planning for the year

JULY

- ❖ Commencement of teaching work.
- ❖ Commencement of practicals in Science faculty.
- ❖ Competitions of cultural events for Youth Festival.
- ❖ Book Club Activities – Gujarati Dept.
- ❖ Library Activities & Extension Activities – Chemistry, Biology, History, Gujarati, Commerce Depts.
- ❖ Sports Activities as per the University Sports Calendar.
- ❖ Registration /Renewal of N C C cadets and commencement of parades.
- ❖ Informal meetings by IQAC with teaching staff for APIs and Career Advancement Activities

AUGUST

- ❖ Caligraphy Competition –Sanskrit Dept.
- ❖ Elocution Competition – Debate Committee
- ❖ Poetry Recitation and Poetry Supplementary Competitions – Sarjanatmak Abhivyakti Dhara.
- ❖ Various Activities like Elocution, Essay Writing etc. – Debate-Essay Writing Committee
- ❖ Natya Dhara activities.
- ❖ Saptdhara activities – Mimicry, Calligraphy, Singing Competition, Quiz, Poster Making
- ❖ Library Visit – Sanskrit Dept., History Dept., Psychology Dept., Gujarati Dept.
- ❖ Essay writing competition – Psychology Dept.

- ❖ Independence Day Celebrations
Selection and Practice for different Games
- ❖ Elocution - Economics
- ❖ NCC Camps.
- ❖ Expert's Lecture – Chemistry, Biology
- ❖ Competition by Cultural Committee
- ❖ Mehandi and Hair Style Competitions – Kala Kaushal Dhara

SEPTEMBER

- ❖ Teachers Day celebration (Arts Club & Science Club)
- ❖ Saptdhara activities – Essay Writing, Elocution, Extempore, Debate, Mono-Acting.
- ❖ Medical Check-up for 1st Year Students
- ❖ Practice for Youth Festival
- ❖ Hindi Day celebration
- ❖ SC/ST/OBC/Minority Remedial Lectures Gujarati, Economics Depts.
- ❖ Collage Making – Kala Kaushal Dhara
- ❖ Youth Festival
- ❖ Assignments – All Subjects

OCTOBER / NOVEMBER

- ❖ Book Exhibition – History Dept.
 - ❖ Various Sports activities (Inter-college and Inter-university)
 - ❖ Rangoli Competition – Kala Kaushal Dhara
 - ❖ Sardar Patel Birth-Anniversary Celebration – Saptdhara Activities
 - ❖ Guest Lecture – Commerce Dept.
 - ❖ Revision of syllabus and guidance for 1st Internal test
 - ❖ 1st, 3rd and 5th Semester Final Exams
 - ❖ Diwali Vacation.
-

ACADEMIC CALENDAR 2017-2018

DECEMBER

- ❖ Assessment Work and Preparations for results
- ❖ Practical Exam – 1st, 3rd and 5th Semester. – Science
- ❖ Final Exams of 1st, 3rd and 5th Semester.
- ❖ Discussing students' performance in the exam – English Dept.
- ❖ Commencement of class-room teaching.

JANUARY

- ❖ Compilation of “VIVIDHA” Genuine Creative Activity – Gujarati.
- ❖ Essay Writing Competition – Commerce
- ❖ Book Exhibition – Psychology Dept.
- ❖ Quiz - Economics
- ❖ Career & Counselling Committee Activities
- ❖ Sports Day & Interclass Games (Competition)
- ❖ Republic Day Celebrations
- ❖ Best out of Waste Competition – Kala Kaushal Dhara
- ❖ Competitions of all Dhara
- ❖ SC/ST/OBC/Minority Remedial Lectures
- ❖ Assignments – All Subjects
- ❖ IQAC meeting; evaluating the first term performance

FEBRUARY

- ❖ Completion and Revision of syllabus – All Subjects
- ❖ Guest Lecture - Commerce
- ❖ VIVIDHA – the Manuscript Volume - editing (Gujarati)
- ❖ Preparations for ‘VIVIDHA’ – Gujarati Dept.
- ❖ Sports Activities
- ❖ Physical Education Practical Exam.
- ❖ Annual / Talent Day

MARCH

- ❖ Internal Exam of II, IV and VI Sems.
- ❖ Preparing students for university exams.

APRIL

- ❖ University Examination – II, IV and VI Semesters in Arts, Commerce and Science Faculties
 - ❖ Senior – Junior Supervisions and assessing papers at University Centres
 - ❖ Summer Vacation (23-04-2018 To 11-06-18)
-

Result of analysis of Students' feedback on Teachers

ANNEXURE 2

Name of the Faculty	Excellent	Very Good	Good	Satisfactory	Ordinary
Mr. S. R. Solanki, Economics	79.17	17.50	3.33	0.00	0.00
Dr. S N Patel, Economics	65.83	26.67	5.00	2.50	0.00
Mr. V B Chauhan, Economics Adhoc	51.94	35.83	11.67	0.28	0.28
Mr. S.J.Dabhi, English	79.15	15.13	5.72	0.00	0.00
Ms. Pinki Patel, English (Adhoc)	69.25	20.14	8.30	2.31	0.00
Dr. S.U.Vyas, Gujarati	70.42	21.18	8.4	0.00	0.00
Mr. S.L.Patel, Gujarati	71.66	18.33	4.16	5.83	0.00
Ms. P K Shastri, Hindi	50.27	37.22	8.05	4.44	0.00
Dr. R K Supahia, Hindi (Part Time)	60.55	31.11	6.66	1.66	0.00
Mr. K J Suvagiya, Hindi	52.5	40.00	7.5	0.00	0.00

Mr. S.D.Nakum, History	56.11	27.05	11.94	4.16	0.27
Mr. N N Ganvit, History	41.66	46.33	10.00	0.00	0.00
Mr. B.B.Vasava, Psychology	69.16	23.33	6.66	0.83	0.00
Mr. V J Vankar, Sanskrit	80	17.5	1.6	1.00	0.00
Dr. J. K. Shah, Sanskrit (Part Time)	67.5	25.00	5.00	3.00	0.00
Dr. S H Shah, Chemistry	54	36	10	0.00	0.00
Dr. N K Godwani, Chemistry	58	26	16	0.00	0.00
Ms. R N Shrimali Chemistry Adhoc	62.00	19.00	14.00	5.00	0.00
Ms. J H Patel, Commerce (Part Time)	60.00	30.83	5.00	4.17	0.00
Mr. K B Tamboli Commerce	49.17	38.33	10.00	2.50	0.00
Mr. D H Viroja, Physics	76.00	16.00	6.77	1.23	0.00

Patel J.B.R.Arts, Patel A.M.R. Commerce & Patel J.D.K.D.Science College, Borsad – 388540
(Arts, Commerce & Science College, Borsad) AQAR 2017-18

Dr. H S Patel, Physics	80.83	7.9	6.25	3.33	1.67
Dr. R B Shah, Botany	63.88	27.22	7.7	1.00	1.66

ANNEXURE 3

Community Services Conducted by NSS:

Sl.No.	Programme	Participants & Benefiting Community	Date	Place
1.	Mass Marriage and World-peace Programme	College students Poor and Orphan Girls	January 2018	Borsad
2	National Pulse Polio Programme	College Students and People of Borsad	December 2017	Borsad

N.C.C:

Si. No.	Programme	Participants & Benefitting Community	Date	Place
1	Swachhta Abhiyan	29 College Students and people of Borsad	20/09/2017	Borsad
2	Swachhta Abhiyan Rally	34 College Students and people of Borsad	27/09/2017	Borsad
3	Seminar Swachhta Ane Sramdan	34 College Students and people of Borsad	28/09/2017	Borsad
4	Blood Donation Awareness Rally	10 College Students	26/11/2017	V V Nagar
5	Blood Donation Camp	4 Guj. Girls Battalion	26/11/2017	Anand

N.C.C. ‘B ‘ & ‘C’ Certificate Exams :

Sl. No.	Exam	No. of Students Appeared	Year
1	‘B’ Certificate Exam	06	2017-18
2	‘C’ Certificate Exam	07	2017-18

N.C.C. Camps:

Sl. No.	Title of the Camp	Date	Place	No. of Students
1	C.A.T.C.	14/06/17 to 23/06/17	Khambhat	06
2	C.A.T.C.	27/06/17 to 06/07/17	Thamna	03
3	T S C	08/07/17 to 17/07/17	Thamna	03
4	I G C T S C	01/08/17 to 10/08/17	Thamna	02
5	C.A.T.C.	01/08/17 to 10/08/17	Thamna	10
6	Army Attachment Camp	07/08/17 to 21/08/17	Gandhinagar	06
7	C.A.T.C.	15/12/17 to 24/12/17	Vadtal	10
8	Thal Sena Camp	18/09/17 to 29/09/17	New Delhi	02
9	N I C	08/11/17 to 19/11/17	Bharatpur, Rajasthan	02
10	R D C	01/01/18 to 30/01/18	Delhi	01

Sports Activities

ANNEXURE 4

Sl. No.	Event	Date	Place	Level	No. of Participating Students	Achievement
1	Sardar Patel Uni. Inter College Cross Country	1/09/17	V V Nagar	Inter College	08	Two students selected for Inter Uni.
2	Guj. Uni. South Zone Inter College Volley Ball	28/09/17	Arts and Commerce College, Balasinor	Inter College	Boys Team	Runner-Up Three Students selected for Inter-Uni.
3	Guj. Uni. South Zone Inter College Kabbadi	05/10/17	Arts and Commerce College, Bodeli	Inter College	Boys Team	Good Performance
4	Guj. Uni. South Zone Inter College Kabbadi	11/09/17	Arts and Commerce College, Halol	Inter College	Girls Team	Champion Seven Girls selected for Inter-Uni.
5	Sardar Patel Uni. Inter College Wrestling	11/10/17	Bakrol	Inter College	01	Good Performance
6	Inter Uni. Cross Country	27/10/17 to 01/11/17	Belgaon	Inter Uni.	01	Good Performance
7	Team Selection Trial for Inter-Uni. Kabbadi	08/11/17	Bakrol	Inter Uni.	04	Good Performance

8	Guj. Uni. South Zone Inter College Games	15/11/17	Arts and Commerce College, Zalod	Inter College	04	One student first in 400 & 800 sprint, one student second in 200 & Discus Throw. One Second in 1500, One Third in Shotput and Javelin throw
9	Sardar Patel Uni. Inter College Kho- Kho	19/12/17	Bakrol	Inter College	Boys Team	Good Performance
10	Sardar Patel Uni. Inter College Kho- Kho	20/12/17	Bakrol	Inter College	Girls Team	Good Performance
11	Sardar Patel Uni. Inter College Games	08/01/18	Bakrol	Inter College	Three Boys and Five Girls	Good Performance
12	College Individual Championship in Chess, Tabel-Tennis, Carrom, Badminton,	18/01/18	Arts, Commerce and Science College, Borsad	College	65 Students	Good Performance
13	54 th Annual Sports Day of	06/02/18	Arts, Commerce	College	Many Students	Good Performance

	the College		and Science College, Borsad			
--	-------------	--	-----------------------------------	--	--	--