

**Patel J.B.R.Arts, Patel A.M.R. Commerce &
Patel J.D.K.D. Science College, Borsad –
388540 (Arts, Commerce & Science College,
Borsad)**

AQAR 2019-20

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

Patel JBR Arts, Patel AMR Commerce and Patel JDKD
Science College, Borsad.

1.2 Address Line 1

Beside Civil Court,

Address Line 2

Surya Mandir Road,

City/Town

Borsad.

State

Gujarat.

Pin Code

388540

Institution e-mail address

borsadcollege@yahoo.com

Contact Nos.

02696 - 220519

Name of the Head of the Institution:

Mr. S. R. Solanki (I/C Principal)

Tel. No. with STD Code:

02696 - 220519

Mobile:

9427380330

Name of the IQAC Co-ordinator:

Dr. S. J. Dabhi

Mobile:

9426220688

IQAC e-mail address:

borsadcollege@yahoo.com

1.3 NAAC Track ID(For ex. MHC0GN 18879)

GJCOXX 13772

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC / 47 / A & A /68
Dated: 29/01/2009

1.5 Website address:

www.borsadcollege.co.in

Web-link of the AQAR:

<http://www.acscollegeborsad.com/site/AQAR-16-17.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.82	2009	Up to 29/01/2014
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

15/06/2008

1.8 AQAR for the year (for example 2010-11)

2018-19

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ 16/04/2010
- ii. AQAR _____ 06/05/2011
- iii. AQAR _____ 26/04/2012
- iv. AQAR _____ 26/04/2013
- v. AQAR _____ 26/04/2014
- vi. AQAR _____ 26/04/2015
- vii. AQAR _____ 26/04/2016
- viii. AQAR _____ 22/04/2017
- ix. AQAR _____ 25/04/2018

1.10 Institutional Status

University State Central Med Pri

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce PEI (Phys.Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*) Sardar Patel University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc. NIL

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-		-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	11 + 01(Principal)
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	-
2.4 No. of Management representatives	-
2.5 No. of Alumni	-
2.6 No. of any other stakeholder and community representatives	-
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	02
2.9 Total No. of members	15

2.10 No. of IQAC meetings held 02

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related): NIL

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institutional Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- ❖ Made suggestions to the Principal for enhancement of quality education and development of infrastructural facilities
- ❖ Hold periodical meetings with the Principal
- ❖ Avail Student Feedback Performa to all the faculty members, guide and direct them to take and to analyze the feedback.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To initiate the process of NAAC reaccreditation, should be started after seeking formal consent of them management	The IQAC has requested the principal to get formal permission at the earliest so that the work can be started. So far no permission from the management has been received
As a part of Enhancement of educational and infrastructural development of the college, the old benches of the college should be replaced (at least one class) and the auditorium.	The principal of the college would take prior permission of the Management to do so.
Filling up the vacant positions in teaching and non-teaching staff and of the staff members who are going to retire	The vacant teaching positions were filled by the management by appointing teachers on ad hoc temporary basis.
Students feedback on teachers	IQAC availed the feedback forms to all the departments, received the results

Please see ANNEXURE 1 (Annual Academic Calendar)

2.15 Whether the AQAR was placed in statutory body Yes No

Management ate Any other

Provide the details of the action taken

The IQAC of the college discussed in detail the various requirements of the college for the fulfilment of the formulated plan mentioned in the AQAR of the previous year. All the requirements were listed and submitted to the principal of the college for further action. The college endeavoured hard to implement the plan presented in the last AQAR. The Annual Academic Calendar was made comprising all the planned activities. Attempts were made to see that all the teaching-learning, co-curricular and extra-curricular activities were done in accordance with the formed plan. All the teachers, also conveners of various committees, did all the activities sticking to their annual plans.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	06	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	06	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/ Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	-
Annual	-

- 1.3 Feedback from stakeholders*Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

Please see ANNEXURE 2(Analysis of Feedback of Students)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Regulations or Syllabi are decided by concerned boards / committees of the university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	23	08	12	01	02

2.2 No. of permanent faculty with Ph.D. 11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	02	07	-	-	-	-	-	02	02	09

2.4 No. of Guest and Visiting faculty and Temporary faculty - - 13

(Arts 04 + Commerce 03 + 06 Science = 12)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Local Level
Attended		03	03	09(Workshops)
Presented	03	10	03	=
Resource Persons			01	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ul style="list-style-type: none"> ❖ Availing text-books, reference books, e-materials, linkages for study. ❖ Completion of syllabus with revisioning. ❖ Regular Assignments. ❖ Co-Curricular Activities and Extension Activities. ❖ Arranging Guest Lectures ❖ Preparing students for student seminars

2.7 Total No. of actual teaching days during this academic year 252

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations are conducted as per the schedules and norms formed by the university.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

15 Members of BOS of S P University	-	-
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Result– Nov. – Dec. -2018									
No	Class	Total Students	Ist Class with Distinction	Ist Class	IInd Class	Pass	Total	College Result%	Uni. Result %
1	B COM SEM-I	146	02	07	32	30	71	48.63	45.56
2	BA SEM-I	189	02	18	132	-	152	81.48	74.21
3	BSC SEM-I	272	02	86	42	-	132	48.53	50.07
4	BA SEM-III	138	02	85	32	-	119	91.30	76.77
5	BCOM SEM-III	129	-	20	36	15	70	57.36	56.82
6	BSC SEM-III	227	-	32	28	-	60	26.45	44.52
7	BA SEM-V	72	01	17	33	-	51	86.11	89.79
8	BCOM SEM-V	70	02	20	25	-	47	74.29	70.23
9	BSC SEM-V	105	01	30	-	-	31	29.52	59.61

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ IQAC makes suggestions to the Principal with respect to teaching and learning.
- ❖ Prepare Annual Academic Calendar.
- ❖ Take students feedback on teachers.
- ❖ Conduct term-wise meetings of the cell to make suggestions, to evaluate work progress and to enhance follow-up action.
- ❖ Conduct informal meetings / gatherings with the staff to enhance class-room teaching and learning

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	01UGC Sponsored Short Term Courses

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	06	-	03
Technical Staff	03	04	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Encourage the faculty members to participate in seminars / workshops / refresher / orientation programs and present papers, to publish papers in research journals.
- ❖ Make suggestions to the Principal to encourage the faculty to arrange activities like seminars, paper presentations etc.
- ❖ Make sure the regular availability of e-resources is supplied for research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	02	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-
Magazine / Periodical	-	-	06 (Articles & Creative Writings)

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No. Papers in Edited s

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
-	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist.	College
-	-	02	01	01	01	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level
 District Level College Level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

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3.23 No. of Awards won in NSS:	University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	International level	<input type="text" value="-"/>		<input type="text" value="-"/>
3.24 No. of Awards won in NCC:	University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	International level	<input type="text" value="-"/>		<input type="text" value="-"/>
3.25 No. of Extension activities organized				
University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>	
NCC	<input type="text" value="01"/>	NSS	<input type="text" value="01"/>	Any other <input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Please see ANNEXURE 3 (Extension Activities –NSS and NCC Activities)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.46 Acres	-	Local	-
Class rooms	25	-	Local + UGC	25
Laboratories	05	-	Local + UGC	05
Seminar Halls	01	-	Local + UGC	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Partly computerized

4.3 Library services:

	Exiting 2017-18		Newly Added 2018-19		Total		
	No	Value	No.	Value	No.	Value	
Text Books	253	23198	302	29807	555	53005	
Reference Books	101	104626	-	-	101	104626	
e-Books	-	-	-	-	-	-	
Journals	09	4850	-	-	09	4850	
Digital Database	-	-	-	-	-	-	
CD & Video	62	1860	-	-	62	1860	
Other(Specify)							
1	Magazines	20	8752	-	-	20	8800
2	Newspapers	06	6510	-	-	06	6510

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	48	02	42	01	01	09	12	02
Added	-	-	-	-	-	-	-	-
Total	48	02	42	01	01	09	12	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> ❖ All teachers and students can access the Internet free of charge. ❖ Office, Chemistry Lab., Computer Dept. and Staff Room have separate Wi-Fi connections. ❖ All Depts., Office and Library have separate MFP printers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	NIL
ii) Campus Infrastructure and facilities	59000.00
iii) Equipments	NIL
iv) Others	1385160.00
Total:	1444160.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Get students’ feedback
- ❖ Make suggestions and representations with respect to students’ grievances at the college

5.2 Efforts made by the institution for tracking the progression

Discuss the progress during formal and informal meetings.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1093	-	-	-

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	677	61.93		416	38.06

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC & Mino	Physically Challenged	Total
551	90	15	470	-	1126	553	76	13	451	-	1093

Demand ratio 44.43%

Dropout 10.52%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- ❖ On 29/08/18 seminar for students on the career as an LIC Agent. Expert speaker Br. Manager and the DO of the L I C of India, Borsad. 122 students got benefit.
- ❖ On 05/10/18 a Mega Placement Camp organized by KCG at BJVM V V Nagar, 69 students participated.
- ❖ On 07/02/19 the placement cell of the college and LIC of Borsad jointly undertook personal counselling for employment in LIC. 45 students got benefit.

No. of students benefitted

236 – Got career guidance

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- ❖ Orientation program for women in July
- ❖ Competitions like Mehendi, Hair Style, Cooking, NavratriGarba (folk dance) Poster-Slogan Writing, Essay Writing etc. for girl students.
- ❖ Celebration of Women Empowerment Week on 31/08/18 in Town Hall Anand
- ❖ Women Health Awareness program in collaboration with YuvaVikas Charitable Trust Borsad on 19/12/18
- ❖ On 05/01/19 educational tour for girl-students
- ❖ In collaboration with Shakti Manch, Ahmedabad, the CWDC of the college organized a workshop for the development of self-employment skills from 07/02/19 to 10/03/19

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

(See Annexure 4 for Sports Activities and Events)

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

See Annexure 05 Cultural Activities

See Annexure 06 Co-Curricular and Extra-Curricular Activities

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	15	28310.00
Financial support from government	211 – OBC 54 – SC 02 – ST	The amount is directly deposited into the accounts of the students
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision, Mission, Goals and Objectives

OUR VISION

Rural upliftment, Rural development, Rural regeneration, Re-orientation, to contribute to societal enrichment through quality education, innovation and value-based augmentation.

OUR MISSION

To accomplish the visionary paths, to build up a competitive edge amongst the students by inculcating a stimulating learning environment for all-round development of students at mental, physical, social and spiritual level to make citizens with good conduct, patriotism and thereby making young India of high and competitive challenges.

OUR GOALS & OBJECTIVES

- ❖ To avail the best education for the upliftment, development, regeneration and reorientation of the rural people.
- ❖ To endeavour to evolve positive societal changes.
- ❖ To help the common mass gather enough strength and develop vision to augment creative innovation for the rise of all.
- ❖ To sow and cultivate the seeds of moral values and ethics among the youngsters.

6.2 Does the Institution has a management Information System

The college works with a well-organized system. The Principal is the President and one of the senior faculties is the Vice-President. Then, there are Committee Conveners and HODs. The other members of Committees and Departments work under them.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is developed by the BOS of the University and the college has no say in it.

6.3.2 Teaching and Learning

- ❖ Avail latest technologies to impart education – smart board, MMPs etc.
- ❖ Form Annual Academic Calendar and work accordingly.
- ❖ Assignments are regularly given and class-room tests are conducted
- ❖ Complete syllabus in time and also undertake revisions.

6.3.3 Examination and Evaluation

- ❖ Internal exams are arranged and conducted as per the norms fixed by the university.
- ❖ Internal evaluation on the basis of written exams, assignments, class tests and class-room presence during the whole year.
- ❖ Evaluation of university exam answer-books is undertaken by faculty members.

6.3.4 Research and Development

IQAC of the college tries to enhance research environment and activities. Faculties are allowed to attend seminars, workshops etc. to enhance research environment.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ The Library Committee looks after the facilities in the library, purchase books, magazines, journals etc.
- ❖ The Principal, the U.G.C. Committee, HODs and Committee Conveners work in co-ordination for the upkeep of the existing physical infrastructure and also workout plans for installing required infrastructure at the college.
- ❖ Wi-Fi facility is there in the office, staff-room, science labs, computer lab and NRC room. ICT services are regularly updated.

6.3.6 Human Resource Management

- ❖ The teachers are allowed to attend refresher courses, short-term courses, trainings, seminars and workshops for their academic and professional development.
- ❖ Experts of various fields are invited for various curricular and co-curricular activities at the college.

6.3.7 Faculty and Staff recruitment

Recruitment of teachers and staff is the purview of the government, yet teachers and non-teaching staff are recruited on an ad hoc (temporary) basis by the college for the vacant posts.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

- ❖ On first-come-first served basis.
- ❖ All the staff members make themselves available after the XII results (during the summer vacation) for student counselling.

6.4 Welfare schemes for

Teaching	-
Non-teaching	-
Students	-

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	No	-	No	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ The university changes question paper styles periodically enhancing the reliability of written exams.
- ❖ The university has introduced the system of home assignments and class-room tests for continuous assessment

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- ❖ The university avails annual academic calendar. However, the colleges are given freedom to arrange internal exams as per their conveniences.
- ❖ The colleges are given freedom to offer choices for S.S. (Soft Skill) and F.C. (Foundation Course) from among the lists given by the university.

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ The institution sows and grows trees and plants on the campus.
- ❖ The students are strictly restricted to harm the surroundings of the campus by littering garbage
- ❖ Campus Cleanliness Programs involving students
- ❖ Opting for Environmental Studies as an FC at the college
- ❖ Arranging Co-Curricular and Extra-Curricular activities like Elocution, Poster-Making, Collage, Best out of Waste etc. to enhance the understanding of ecology

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ Students are strictly not allowed in the college without I Card.
- ❖ Arrangement of lectures of teacher(s) on leave.
- ❖ Financial help to needy students by the college management.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The IQAC of the college discussed in detail the various requirements of the college for the fulfilment of the formulated plan mentioned in the AQAR of the previous year. All the requirements were listed and submitted to the principal of the college for further action. The college endeavoured hard to implement the plan presented in the last AQAR. The Annual Academic Calendar was made comprising all the planned activities. Attempts were made to see that all the teaching-learning, co-curricular and extra-curricular activities were done in accordance with the formed plan. All the teachers, also conveners of various committees, did all the activities sticking to their annual plans. It was ensured that all the activities were done as per the plans. The progress of all activities was discussed in the IQAC meetings. The IQAC conducted informal meetings with concerned teachers and conveners frequently to have an overview of all the activities in the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ❖ Career Awareness Activities
- ❖ Student-Centric Creative Activity - Wall Magazine
- ❖ Student-Centric Creative Activity - 'Vividha', the Annual Manuscript Volume
- ❖ A Short-Term Course on Co-operation every year.
- ❖ Preparation of Annual Academic Calendar
- ❖ Students' Feedback on Teachers
- ❖ Book-Exhibition Programs
- ❖ Registers for students and teachers in the library
- ❖ Regular Morning Prayer
- ❖ Efforts made to maintain the required 75% presence of the students in classes
- ❖ Financial Help to needy / poor students

7.4 Contribution to environmental awareness / protection

- ❖ Subjects like Environmental Studies offered
- ❖ Tree plantation programs

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- ❖ All faculty members are very hardworking, enthusiastic and innovative and do their curricular and extra-curricular activities regularly.
- ❖ The college encourages research activities and allows the faculty members to attend seminars and workshops, allows them to go for Ph. D. Mr.J P Trivedi, Dept. of Gujarati joined Ph D this year.
- ❖ Activities such as ‘VIVIDHA’ – Annual Volume of Handwritten Creative Pieces of Art (Pictures, Posters, Poems, Articles, Slogans, Songs etc.), ‘SARVANI’ – a wall magazine, Essay Writing, Poetry Recitation, Poetry Supplementation etc. nurturing students’ creative genius are conducted.
- ❖ Short Term Course like course on Co-operation is held every year
- ❖ College belongs to rural area and the students’ educational, social and economic background is comparatively poor. The parents of most of the students are uneducated and are found to be indifferent to their wards’ education and activities.
- ❖ Teachers encourage students to achieve good results by awarding prizes.
- ❖ The vacant posts are not filled by the government in time and so the college has to appoint ad hoc teachers and non-teaching staff.

8. Plans of institution for next year

- ❖ To start student counseling just after the declaration of the XII results.
- ❖ In consultation with all the departments and committees, making Annual Academic Calendar of the college on the basis of the Academic Calendar of the university
- ❖ To arrange 'Welcome Function' for the newly enrolled students.
- ❖ To arrange student-seminars/workshops.
- ❖ To arrange Guest Lectures.
- ❖ To prepare students for various inter-college and inter-university sports events.
- ❖ To arrange various cultural activities and prepare the students for inter-college, university and inter-university cultural events.
- ❖ To encourage students to participate actively in various extension activities conducted by N.C.C., N.S.S. and C.W.D.C.
- ❖ To undertake the process for NAAC reaccreditation.
- ❖ To conduct curricular, co-curricular and extra-curricular activities.

Name and Signature of the

Director / Coordinator, IQAC

Name and Signature of the

Chairperson, IQAC

ANNEXURE 1

Patel J.B.R.Arts, Patel A.M.R. Commerce & Patel J.D.K.D.Science College, Borsad
– 388540 (Arts, Commerce & Science College, Borsad)

ACADEMIC CALENDAR 2018-2019

MAY-JUNE

- ❖ Counselling and Admission Process.
- ❖ 15th to 30th June – Implementation of tentative time table; teaching to be started
- ❖ Welcome Programme (1st Year Students)
- ❖ IQAC meeting and planning for the year

JULY

- ❖ Commencement of teaching work.
- ❖ Commencement of practicals in Science faculty.
- ❖ Competitions of cultural events for Youth Festival.
- ❖ Book Club Activities – Gujarati Dept.
- ❖ Library Activities & Extension Activities – Chemistry, Biology, History, Gujarati, Commerce Depts.
- ❖ Sports Activities as per the University Sports Calendar.
- ❖ Registration /Renewal of N C C cadets and commencement of parades.
- ❖ Informal meetings by IQAC with teaching staff for APIs and Career Advancement Activities
- ❖ CWDC Orientation Program

AUGUST

- ❖ Caligraphy Competition –Sanskrit Dept.
- ❖ Elocution Competition – Debate Committee
- ❖ Poetry Recitation and Poetry Supplementary Competitions – SarjanatmakAbhivyaktiDhara.
- ❖ Various Activities like Elocution, Essay Writing etc. – Debate-Essay Writing Committee
- ❖ NatyaDhara activities.
- ❖ Saptdhara activities – Mimicry, Calligraphy, Singing Competition, Quiz, Poster Making
- ❖ Library Visit – Sanskrit Dept., History Dept., Psychology Dept., Gujarati Dept.

- ❖ Independence Day Celebrations
Selection and Practice for different Games
- ❖ Elocution - Economics
- ❖ NCC Camps.
- ❖ Expert's Lecture – Chemistry, Biology
- ❖ Competition by Cultural Committee
- ❖ Mehandi and Hair Style Competitions – CWDC

SEPTEMBER

- ❖ Teachers Day celebration (Arts Club & Science Club)
- ❖ Saptdhara activities – Essay Writing, Elocution, Extempore, Debate, Mono-Acting.
- ❖ Medical Check-up for 1st Year Students
- ❖ Practice for Youth Festival
- ❖ Hindi Day celebration
- ❖ Kala KaushalDhara activities
- ❖ Youth Festival
- ❖ Assignments – All Subjects

OCTOBER / NOVEMBER

- ❖ Book Exhibition – History Dept.
 - ❖ Various Sports activities (Inter-college and Inter-university)
 - ❖ Rangoli Competition – CWDC
 - ❖ Sardar Patel Birth-Anniversary Celebration – Saptdhara Activities
 - ❖ Guest Lecture – Commerce Dept.
 - ❖ Revision of syllabus and guidance for 1st Internal test
 - ❖ 1st, 3rd and 5th Semester Final Exams
 - ❖ Diwali Vacation.
-

ACADEMIC CALENDAR 2018-2019

DECEMBER

- ❖ Assessment Work and Preparations for results
- ❖ Practical Exam – 1st, 3rd and 5th Semester. – Science
- ❖ Final Exams of 1st, 3rd and 5th Semester.
- ❖ Discussing students' performance in the exam – English Dept.
- ❖ Commencement of class-room teaching.

JANUARY

- ❖ Compilation of “VIVIDHA” Genuine Creative Activity – Gujarati.
- ❖ Quiz - Economics
- ❖ Career & Counselling Committee Activities
- ❖ Sports Day & Interclass Games (Competition)
- ❖ Republic Day Celebrations
- ❖ Assignments – All Subjects
- ❖ IQAC meeting; evaluating the first term performance
- ❖ CWDC competition

FEBRUARY

- ❖ Completion and Revision of syllabus – All Subjects
- ❖ Guest Lecture - Commerce
- ❖ VIVIDHA – the Manuscript Volume - editing (Gujarati)
- ❖ Preparations for ‘VIVIDHA’ – Gujarati Dept.
- ❖ Sports Activities

MARCH

- ❖ Annual / Talent Day
- ❖ CWDC activities
- ❖ Internal Exam of II, IV and VI Sems.
- ❖ Preparing students for university exams.

APRIL

- ❖ University Examination – II, IV and VI Semesters in Arts, Commerce and Science

Faculties

- ❖ Senior – Junior Supervisions and assessing papers at University Centres
- ❖ Summer Vacation (22-04-2019 To 11-06-19)

Result of analysis of Students' feedback on Teachers

ANNEXURE 2

Name of the Faculty	Excellent	Very Good	Good	Satisfactory	Ordinary
Mr. S. R. Solanki, Economics	55.27	35.83	6.11	2.22	0.55
Dr. S N Patel, Economics	38.33	38.33	18.61	4.67	0.55
Mr. V B Chauhan, Economics Adhoc	45.00	36.67	16.67	1.66	-
Mr.S.J.Dabhi, English	71.35	21.52	7.13	-	-
Ms.Pinki Patel, English (Adhoc)	51.28	28.94	14.66	5.12	-
Dr.S.U.Vyas, Gujarati	66.03	21.07	12.9	-	-
Mr.S.L.Patel, Gujarati	59.67	30.83	5.00	5.00	-
Dr. R K Supahia, Hindi	75.83	24.16	-	-	-
Mr. K J Suvagiya, Hindi	55.83	31.66	12.5	-	-
Mr.A. N. VyasHindi (Ad hoc)	45	45	10	-	-
Mr. N N Ganvit, History	47.50	38.33	10.00	4.16	-
Mr.B.B.Vasava, Psychology	50.00	37.50	12.50	-	-
Mr. V J Vankar, Sanskrit	50.83	38.33	10.83	-	-
Dr. J. K. Shah, Sanskrit (Part	50.83	38.33	10.83	-	-

Time)					
Dr. S H Shah, Chemistry	80	20	-	-	-
Dr. N K Godwani, Chemistry	78.35	20.01	1.64	-	-
Ms. R N Shrimali Chemistry Adhoc	62.33	35.21	2.46	-	-
Ms. J H Patel, Commerce (Part Time)	46.67	42.5	10.83	-	-
Mr.Sajid G. Vahora, Commerce (Ad hoc)	55.83	30.83	7.5	5.84	-
Mr. K B Tamboli Commerce	43.33	46.67	10.00	-	-
Ms. Mira R. Thakkar, Commerce, (Ad hoc)	65	31.66	3.34	-	-
Mr. N J Shah Physics	60	10	10	10	10
Mr. D H Viroja, Physics	60	10	10	10	10
Dr. H S Patel, Physics	60	10	10	10	10
Dr. R B Shah, Botany	76.33	23.67	-	-	-`

Sl.No.	Programme	Participants & Benefiting Community	Date	Place
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ANNEXURE 3

Community Services Conducted by NSS:

1.	Yoga Day Celebration	College Staff and Students	21/06/2018	College Campus
2	Legal Education Session as a part of Celebration of Anti-Drugs Day	College Staff and Students	26/06/2018	College Campus
3	A Lecture on 108 Gujarat Mobile Application Download	College Staff and Students	29/06/2018	College Campus
4	N S S Orientation Program	College Staff and Students	25/07/2018	College Campus
5	Tree Plantation	College Staff and Students	26/07/2018	College Campus
6	One Day Camp	N S S Students	12/08/2018	College Campus
7	Thalassemia Awareness Program	College Staff and Students	25/08/2018	College Campus
8	Blood Donation Camp	College Staff and Students	31/08/2018	College Campus
9	Participation in N S S Workshop	College Staff and Students	20/09/2018	S P University, V V Nagar
10	Participation in N S S Day Celebration at Gujarat University, Ahmedabad	N S S Students	22 /09/2018 to 24/09/2018	Gujarat University, Ahmedabad

11	N S S Day Celebration and Cleanliness Drive	N S S Students	24/09/2018	College Campus
12	Celebration of Surgical Strike Day	N S S Students	29/09/2018	College Campus
13	Celebration of Gandhi Jayanti	College Staff and Students	02/10/2018	College Campus
14	N S S Annual Camp (7 Days)	N S S Students	06/01/2019 to 12/01/2019	Zarola Village, Borsad
15	Participation in District Youth Parliament	One N S S Student	24/01/2019	BJVM College, V V Nagar
16	One Day Camp	N S S Students	11/02/2019	Jol Village, Anand

N.C.C:

Si. No.	Programme	Participants & Benefitting Community	Date	Place
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1	Independence Day Celebration	N C C Students, College Students and Staff	15/08/2018	J D R Patel Vidyalaya, Borsad
2	Blood Donation Camp	N C C Students, College Students and Staff	31/08/2018	College Campus
3	Republic Day Celebration	N C C Students, College Students and Staff	26/01/2019	J D Patel Boys School Borsad

N.C.C. ‘B ‘ & ‘C’ Certificate Exams :

Sl. No.	Exam	No. of Students Appeared	Year
1	B Certificate	12	2018-19
2	C Certificate	03	2018-19

N.C.C. Camps:

Sl. No.	Title of the Camp	Date	Place	No. of Students
1	All India Trek Expedition Camp	19/05/2018 to 05/06/2018	Amarkantak, Madhyapradesh	03
2	ATC	16/07/2018 to 30/07/2018	Gandhinagar	06
3	CATC	04/08/2018 to 13/08/2018	Thamna	10
4	CATC IV	17/12/2018 to 26/12/2018	Thamna	09
5	EBSB	09/01/2019 to 20/01/2019	Rajkot	04
6	TSC	-	Delhi	01

Sports Activities

ANNEXURE 4

Sl. No.	Event	Date	Place	Level	No. of Participating Students	Achievement
1	S P Uni. Cross-	10/07/18	S P Uni. V V Nagar	Inter-College	08	01 Student selected for

	Country					Inter Uni.
2	S P Uni. Chess	24/07/18	S P Uni. V V Nagar	Inter- College	06	-
3	S P Uni. Volley Ball Team Selection	08/08/18	S P Uni. V V Nagar	Universi ty	01	-
4	S P Uni. Kho-Kho	17/09/18	S P Uni. V V Nagar	Inter- College	12	-
5	S P Uni. Kabaddi	24/09/18	S P Uni. V V Nagar	Inter- College	11	-
6	Inter-Uni. Cross- Country	04/10/18	Gulbarg Uni. Karnataka	Inter- Uni.	01	-
7	College Individual Champions hip	16/01/19 to 19/01/19	A C Sc. College, Borsad	College	64	-
8	S P Uni. Inter- College Sports	22/01/19 & 23/01/19	S P Uni. V V Nagar	Inter- College	06 Boys & 04 Girls	01 Student got 2 nd Position in 10000 mt running
9	55 th College Sports Day	01/02/20	A C Sc. College, Borsad	College	More than 100	Champions Declared (A Boy and A Girl)

ANNEXURE 05

Cultural Activities (Saptdhara Activities)

Sl. No.	Name of Dhara & in-charge faculty	Activity/ Competition	Conducted Organized by	Date	No. of Students
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1	GeetSangeetNrit yaDhara Mr. K J Suvagiya	Light Vocal	Kalamahak umbh, Gujarat	20/07/18	01
		Folk Song and Patriotic Song Competition	GeetSangee tDhanra	02/08/18	17
		Patriotic Group Dance	GeetSangee tDhanra	10/08/18	18
		Gandhiji Birth 150 Annivarsary Celebration Rally, Prayer, Bhajan	GeetSangee tDhanra	02/10/18	All Students of College
		University Youth Festival – Light Vocal	S P University, V V Nagar	03/10/18 to 06/10/18	01
2	Kala KaushalDhara Dr. R K Supahia	Fine Arts	J & J Science College, Nadiad	-	02
		Rangoli	Kala KaushalDha ra	20/07/18	21
		Cartooning	Kala KaushalDha ra	24/08/18	05
		On the Spot Painting	Kala KaushalDha ra	07/09/18	08
		On the Spot Painting	Kala KaushalDha ra	07/09/18	08

		Collage	Kala KaushalDha ra	09/01/19	08
3	Natyadhara Dr. R B Shah	Mime	College	August 2018	Three Groups of Students
		Mono Acting in Kalamahakumb h	Governmen t of Gujarat	October 2019	01
		Drama Competition	College	22/01/19	More than 10 Teams
4	Gyandhara Dr. N K Godvani	Poster Making Competition	College	14/08/18	13
		G.K. Quiz Contest	College	07/09/18	80
		Mahatma Gandhi Online Quiz Contest	Governmen t of Gujarat and College	02/10/18	11
		RashtriyaSusha shan Day Celebration	College	28/12/18	30
5	Vyayam, Yoga, KhelkudDhara Mr. M.J.Parmar	Yoga Training	A.C.Sc. College, Borsad	18/06/18 to 20/06/18	All
		International Yoga Day	A.C.Sc. College, Borsad	21/06/18	All

		Run for Swarnim Gujarat	A.C.Sc. College, Borsad	20/09/18	21
		Inter-Class Tennis Ball Cricket Tournament	A.C.Sc. College, Borsad	27/12/18 to 03/01/19	Cricket Teams of Each Class
		Staff and Students Cricket Tournament	A.C.Sc. College, Borsad	12/01/19	-
		Run for Spirit of Unity	Special Olympic Anand	31/01/19	12
6	SarjanatmakAbhivyaktiDhara Mr. J P Trivedi	Calligraphy Competition	SarjanatmakAbhivyaktiDhara	13/07/18	32
		Elocution Competition	SarjanatmakAbhivyaktiDhara	14/07/18	13
		Debate	SarjanatmakAbhivyaktiDhara	21/08/18	10
		Extempore	SarjanatmakAbhivyaktiDhara	28/08/18	19
		Library Awareness	SarjanatmakAbhivyaktiDhara	04/09/18	40
		Essay Writing	P G Dept.	06/09/18	01

			of Economics, S P Uni. V V Nagar		
		Essay Writing	UvaVikas Trust, Ahmedabad		07
		Youth Festival	S P University V V Nagar	03/10/18 to 05/10/18	20
		Essay Writing	Higher Education	22/09/18	10
		Essay Writing	Higher Education	08/10/18	01
		Poetry Recitation	Sarjanatma kAbhIvyakt iDhara	04/01/19	11
		Poetry Supplementary	Sarjanatma kAbhIvyakt iDhara	08/01/19	17
		Essay Writing	Arts and Commerce College, Mahudha	20/01/19	02
7	SamudayikSeva Dhara Dr. S N Patel	Tree Plantation	Samudayik SevaDhara	26/07/18	70
		Cleanliness Survey (Rural) 2018 Movement for Online Opinions	Samudayik SevaDhara	29/08/18	25
		Lecture on	Samudayik SevaDhara	31/08/18	All Students

		Blood Donation			
		Celebration of Gandhi Jayanti	Samudayik SevaDhara	02/10/18	All Students

Co-Curricular and Extra-Curricular Activities

ANNEXURE 06

Co-Curricular Activities

Si. No.	Programme	Topic	Date	Place	No of Students
1	Library Visit, Department of Gujarati	-	07/07/18	College Library	42
2	Pad- bhajanGayanSp ardha	-	15/09/18	College	17
3	Student Seminar	Gujarati Bhasha	08/12/18	Anand Arts College Anand	05
4	Student Camp – State Level	Gujarati Syllabus	02/02/19	Mahila Arts College Nadiad	20
5	SarjakVyakhya n	AathamtaAjvala	19/02/19	College	All Gujarati Dept. Students
6	‘Vividha’ Annual Manuscript Volume	‘Sunja E ThandiHawa	22/02/19	College	All Gujarati Dept. Students
7	Teachers Day Celebration	-	05/09/18	College	All Students
8	Written Quiz to Celebrate Gandhi Death Anniversary (Arts Club)	-	30/01/19	College	54
9	Educational	-			

	Tour – Arts Club and History Department				
10	Library Visit	-	10/07/18	College	All Commerce Students
11	Essay Writing	Marketing System in India	14/08/18	College	19
12	Guest Lecture	Business Administration	20/09/18	College	70
13	Written Quiz (Commerce Idol Quiz)	Commerce	02/01/19	College	172
14	Advertisement Poster Making	-	20/02/19	College	25
15	Library Visit (Biology)	-	21/07/18	College	50
16	Project Work Competition	-	28/01/19	College	40
17	Educational Tour (Biology)	Agro-biotech and Tissue ...	29/12/18	Agro-Biotech and Tissue Culture Research Centre	35
18	Guest Lecture	Heterocyclic Chemistry	13/08/18	Dept. of Chemistry	Science Students
19	‘Sarvani’ Wall-Magazine	Students’ Creative Works	Round the Year	Dept. of Chemistry	Science Students
20	Industrial Tour	-	14/09/18	Dept. of Chemistry	Science Students

21	Poster Making Competition	-	07/02/19	Dept. of Chemistry and Science Club	Science Students
22	Library Visit	-	10/07/18	Psychology Dept.	Psychology subject first year students
23	Essay Writing Competition	Commercialization of Education ...	29/08/18	Psychology Dept.	19
24	Quiz Competition	-	17/08/18	Psychology Dept.	23
25	Essay Writing Competition to Observe World Population Day	World Population Day	11/07/18	Economics Dept.	17
26	Mahila Yuvak Sahakar Varg	-	30/07/18 to 04/08/18	Economics Dept.	49
27	A Lecture on 50 Years of Nationalization of Banks	Nationalization of Banks	19/07/18	Economics Department	All Students of Economics Dept.
28	Premchand Jayanti Samaroh	Premchand Katha Sahitya	31/07/18	Hindi Department	Hindi Dept. Students
29	Debate	Prem Vivah Yatri Vivah	04/08/18	Hindi Department	Hindi Dept. Students
30	Hindi Divas – Poetry Recitation,	-	14/09/18	Hindi Department	Hindi Dept. Students

	Calligraphy, Patriotic Song, Hindi Bhjanetc				
31	Library Visit	-	12/08/18	Hindi Department	Hindi Dept. Students
32	KaviHarivanchr aiBachchanJaya nti	Recitation of HarivanshraiBac hchan's Poems	12/02/19	Hindi Department	Hindi Dept. Students
33	Vishv Hindi Divas	Importance of Hindi in Today's World	10/01/19	Hindi Department	Hindi Dept. Students
34	Student Seminar	Hindi Literature and Language	08/02/19	N S Patel Arts College, Anand	02

Extra-Curricular Activities

Si. No.	Programme	Department	Date	No. of Students
1	Orientation	CWDC	06/07/18	All Girls
2	Mehndi Competition	CWDC	23/07/18	26
3	Hair-Style Competition	CWDC	24/07/18	18
4	Folk-Song Competition	CWDC	02/08/18	17
5	Best Logo Competition	Women Cell, S P Uni.	05/09/18	01
6	Best Slogan	Women Cell, S P Uni.	05/09/18	02
7	Cooking Competition	CWDC	21/08/18	07
8	Celebration of Women Empowerment Week	Government of Gujarat	31/08/18	35
9	Poster Making Competition (Indian / Western Women Dress)	CWDC	10/09/18	08
10	Garba Competition	CWDC	09/10/18	All Students
11	MahilaSwathyaShibir	UvaVikas Charitable Trust, Borsad	19/12/18	All Girls
12	Educational Tour	CWDC	05/01/19	48
13	One Minute Competition	CWDC	24/01/19	35
14	Beauty Parlour & Chocolate Making Workshop	Shakti Manch, Ahmedabad	27/02/19 to 01/03/19	25

15	Farewell Function	Department of Gujarati	02/03/19	All Final Year Students of Gujarati Department
16	Employment Opportunity Seminar on Opportunity as LIC Agent	LIC of Borsad and Placement Cell	29/08/2018	122 Students of the College
17	Mega Placement Cell	KCG	05/02/2019	61 Students
18	Employment in LIC	LIC of Borsad and Placement Cell	07/02/2019	45 Students
19	Placement Efforts	Chemistry Dept.	-	02 Students
20	Drawing Competition	ST/SC/OBC Minority Cell	24/08/18	14
21	Written Quiz on Gandhi Nirvan Din	ST/SC/OBC Minority Cell	30/01/18	54
22	Patriotic Songs Competition	Gandhi AbhyasValtul, Sanskrit Dept.	11/01/19	28
23	RhetiyoNidarshan (Spinning Wheel) as a Part of 150 th Birth Anniversary of Gandhiji	Gandhi AbhyasValtul, Sanskrit Dept.	30/01/19	All Students